

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF LITTLE THOMPSON WATER DISTRICT**

The Board of Directors of Little Thompson Water District (LTWD) met in regular session on Thursday, May 11, 2017 at the District office. Attendance was as follows:

Board of Directors:

Bill Szmyd, President	Present
Paul Bukowski, Vice President	Present
Steven Brandenburg	Present
Larry Brandt	Present
Diana Larsen	Present
Ed Martens	Present
William Prewitt	Present

Staff in Attendance:

Mike Cook, District Manager
Judy Dahl, Business Manager
Amber Kauffman, District Engineer
Ken Lambrecht, Operations Manager
Nancy Koch, Water Resources Manager
Sandi Lebsack, Recording Secretary
Angela Diekhoff, LTWD Customer Service

CALL TO ORDER

President Szmyd called the meeting to order at 5:00 p.m.

ROLL CALL

Roll call was taken. All Directors were present.

AGENDA REVIEW

Agenda Item 7.3, District's Role in Development, was moved to the end of Discussion Items.

PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

CONSENT AGENDA

It was moved by Director Bukowski, seconded by Director Martens, to approve the Consent Agenda including:

- **Minutes of the April 13, 2017 Regular Board Meeting;**
- **Tap List 616;**
- **April 2017 Disbursements in the amount \$565,671.77:**
 - **Operating Account: \$376,344.98;**
 - **ACH Manual Check Numbers 1184 to 1200 for 179,926.41;**
 - **Check Numbers 7702 to 7775 for \$196,418.57;**
 - **Payroll Account: \$189,326.79 (Two Bi-weekly payroll periods in April)**
 - **ACH Transmittal Vouchers – O-1196 to O-1211 for \$106,336.26;**
 - **ACH Direct Deposit Numbers N-7139 to N-7198 for \$82,990.53.**
- **April 2017 Financial Report;**
- **Resolution 2017-3: Mead Place Inclusion;**
- **Resolution 2017-4: Participant in COLOTRUST.**

Motion carried unanimously.

DISCUSSION ITEMS:

Carter Lake Filter Plant (CLFP):

There was discussion regarding:

- Results of the CLFP Sanitary Survey;
- Contact Time (CT) analysis review by Colorado Department of Public Health and Environment (CDPHE);
- Interview for the radio;
- Impending purchase of a new tractor.

Update on the Purchase of Windy Gap Water from Platte River Power Authority (PRPA):

District Manager Cook provided an update on the current status of the PRPA Windy Gap water purchase. After the PRPA agreement is finalized and signed and Exhibits are endorsed as they are reviewed and approved by Northern Water, closing is anticipated by the end of June.

Changes to the Cash-in-Lieu Rate for Water Dedication:

The Board has authorized the District Manager to periodically review and make changes to the *Cash-in-Lieu* fees in response to the current cost of water. Due to the rising costs of Colorado Big Thompson, Home Supply, native ditch waters, and in anticipation of completing the purchase of Windy Gap water from PRPA, it was deemed necessary to increase the *Cash-in-Lieu* fees for new taps as follows:

FEES:	Urban 5/8"	Standard 5/8"
Plant Investment Fee	\$ 7,000	\$11,000
<i>Cash-in-Lieu</i>	\$19,250	\$38,500
Install	\$ 1,500	\$ 1,500
Total Tap Fee:	\$27,750	\$51,000

District Tour:

Following discussion, it was decided to have a tour of the District for Board members on June 15 starting at 8:00 a.m. and reconvening at the District office at noon to conduct their regular business. June 15 is the regularly scheduled Board Meeting date. The change in time and meeting format will be duly noticed.

Barefoot LLC and LTWD Memorandum of Understanding (MOU) on Second-Use Water:

There was discussion regarding the proposed MOU with Barefoot LLC whereby LTWD will own the second and subsequent use of the Windy Gap water, diversions, use of the lakes, and storage in the lakes at Barefoot Lakes. Barefoot LLC will get out of the water business and acquire water credits to finish out the Barefoot Lakes project.

Following discussion, **it was moved by Director Bukowski, seconded by Director Prewitt, to approve the Memorandum of Understanding between Little Thompson Water District and Barefoot LLC. Motion carried unanimously.**

District's Role in Development:

In response to the Board's interest to review the role that the District plays in development, staff prepared a presentation which provided a solid introduction into how the District does business every day relating specifically to development. The presentation was followed by discussion.

STAFF REPORTS

Manager's Report: District Manager Cook reported on the following.

- Tri-City and Districts Water Board Meeting: District Manager Cook reminded Board members about the upcoming Tri-City Meeting, May 25, 2017, 5:30 p.m. at the Lincoln Center in Fort Collins.
- Northern Water Tours: Information was provided to Board members regarding the Northern Water East Slope and West Slope tours.
- Pledge of Allegiance: It was decided to purchase a U.S. and Colorado flag for display in the Board room and recite the Pledge of Allegiance at Board Meetings.

District Engineer's Report: District Engineer Kauffman reported on the following:

- The 24-inch line replacement project going out to bid;
- Dry Creek Dam crest road maintenance;
- Taft Avenue/Garrett Vault/Colony Ridge Loop project;
- Summer intern hire to start May 18, 2017;
- Update on GPS units used daily by field staff running ESRI Web maps and Field Apps to view and collect data.

Water Resources Manager's Report: District Water Resource Manager Koch reported on the following.

- The District's April water use was lower than projected. The District's Spring water use is highly variable due to weather extremes.
- In April, Northern Water declared an 80 percent quota and an adequate water supply. This Northern Board action increased the yield of the District's Colorado-Big Thompson water units by 2,400 acre-feet.
- Weather Forecast. All models from all weather reports predict a very hot summer.

Operations Manager's Report: District Operations Manager Lambrecht reported on the following:

- Locates: There remains a high volume of locate requests.
- Sanitary Survey: The preliminary verbal results for the Sanitary Survey from the CDPHE are that we do a "Good Job". The State did make a few recommendations, and those issues were addressed within days of the survey and were reported back to the State.

DIRECTOR REPORTS

- Special District Association (SDA) Conference: President Szmyd encouraged Board members to attend the SDA Conference scheduled for September 12 – 15 in Keystone.

There being no further business, **it was moved by Director Martens, seconded by Director Brandt, to adjourn the meeting at 8:16 p.m.**

Respectfully submitted,

Michael T. Cook